


## WRAG Online Map Guide



### Brief from WRAG:


- Allow residents to add comments at points they feel need working on, i.e. fallen tree for example.
- Allow users to locate themselves on the map and orientate themselves toward the conservation area.
- Allow the map to be printed at a high quality for display on their Facebook site.
- Include protected tree species in the area as an ongoing project.
- Need to be user-friendly and easy to update over time.
- Need to be usable on a range of devices, i.e. mobile, tablet, laptop as the protected tree project will be completed using mobile devices to record.


### How to Use the Map:


#### 1. Map controls:


Top right of the map, , allows the user to turn on or off the layers on the map.

Top left of the map,  , allows the user to zoom in and zoom out on the map.

Top left of the map, , allows the user to zoom to the Woodhouse Ridge area on the map.

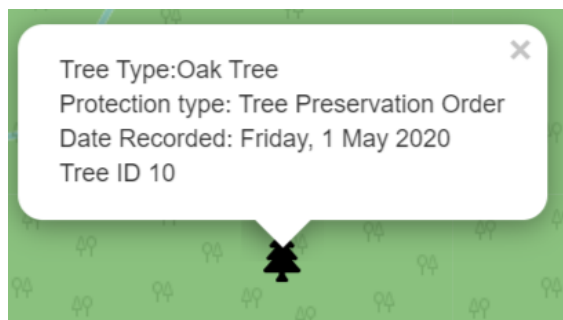
Top left of the map, , allows the user to locate themselves on the map.

Top left of the map, , allows the user to log in as an administrator of the map.

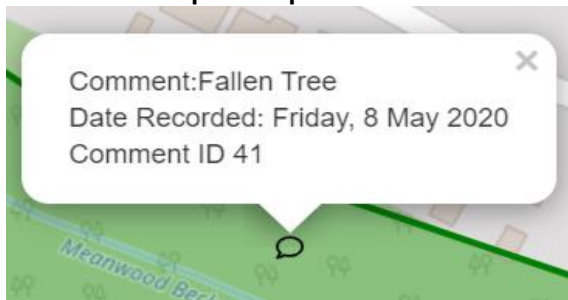
Top left of the map, , allows the user to print the map.

#### 2. Data Display on the map:

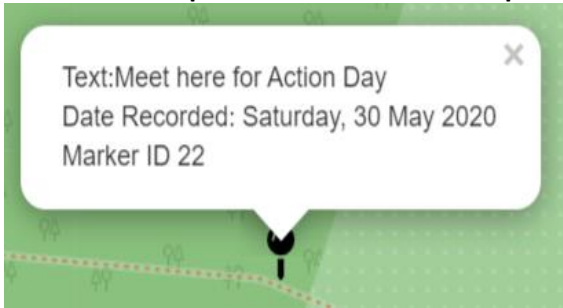
**This is an example of a protected tree on the map.**




**This is an example of a public comment on the map.**

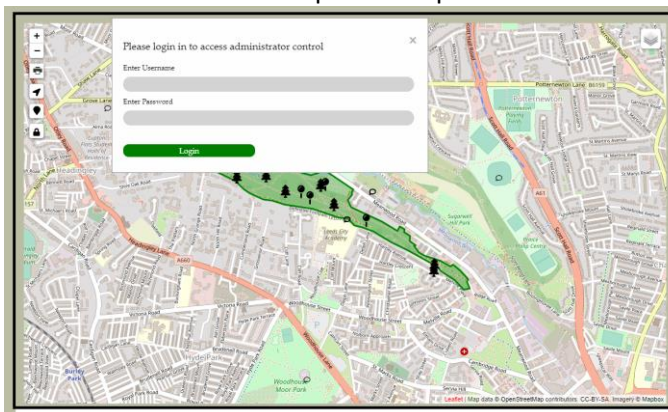


This is an example of a marker on the map.

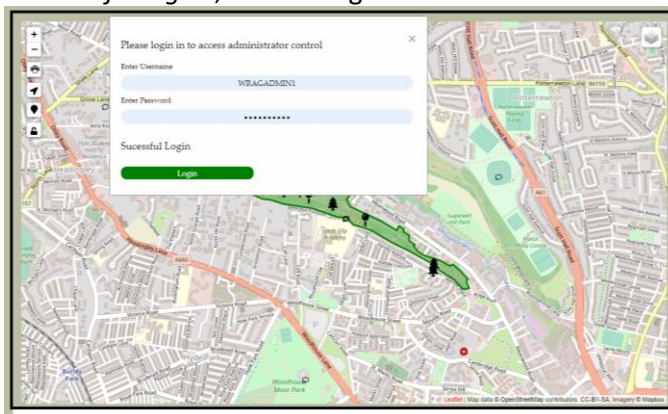


3. To login as an administrator to the map:

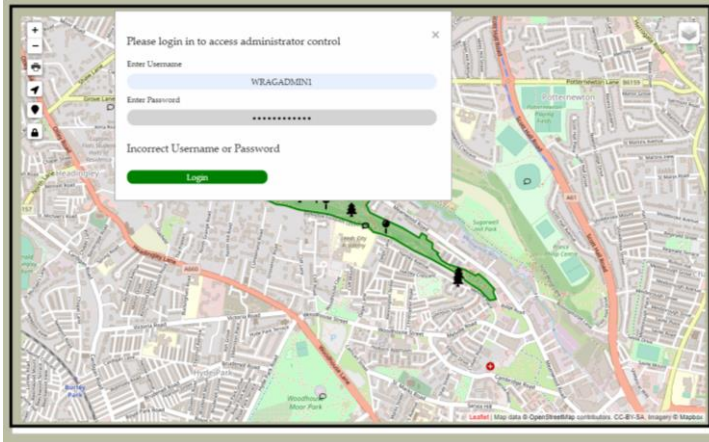
- At the top left of the map, , allows the user to log in as an administrator.
- Enter the username and password provided to administrators.



- On successful entry, a message will appear: "Successful login", and the login box will close.



- On unsuccessful entry, a message will appear:  
*"Incorrect username or password"*, and the login box will remain open.



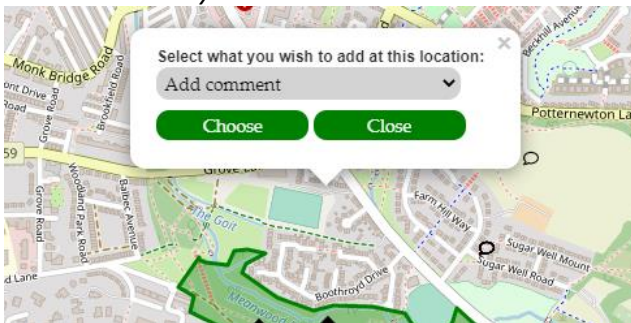
4. **To turn on or off layers of the map:**



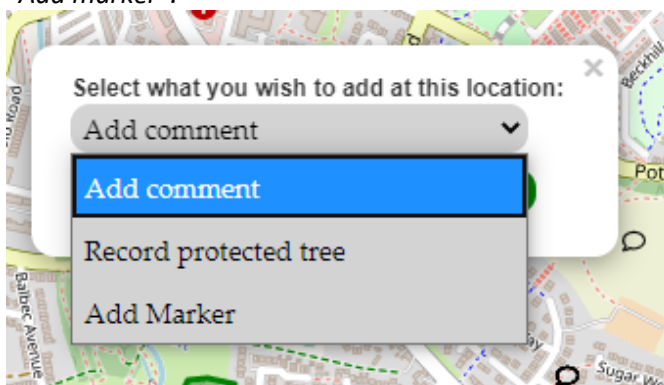
At the top right of the map, this button allows different layers, for comments from the public, protected trees, or markers to be turned on and off.

5. **To add data to the map:**

- Clicking anywhere on the map will open a popup that states:  
*"select what you wish to add to this location"*.



- If you are NOT logged in as an administrator, the only option will be:  
*"Add comment"*.
- If you ARE logged in as an administrator, you have the options:  
*"Add comment"*  
*"Record protected tree"*  
*"Add marker"*.



- Fill in the forms, ensuring that you ALWAYS include a date for the information.
- The data will be submitted to the database, and if the data is successfully stored, an alert will appear:

*“Comment/Tree/Marker Successfully stored!”.*

Click “OK” on the alert to close it and view at the map again.

If the data is not stored, an alert will appear:


*“Comment/Tree/Marker not stored, please ensure date field is set”.*

Click “OK” on the alert to close it and view at the map again.

NOTE: Comments will not appear directly onto the map, as they are subject to moderation by the administrators.

**6. To locate yourself on the map:**



- At the top left of the map, , allows you to geolocate yourself on the map, enabling you to orientate yourself.

**7. To delete data from the map:**

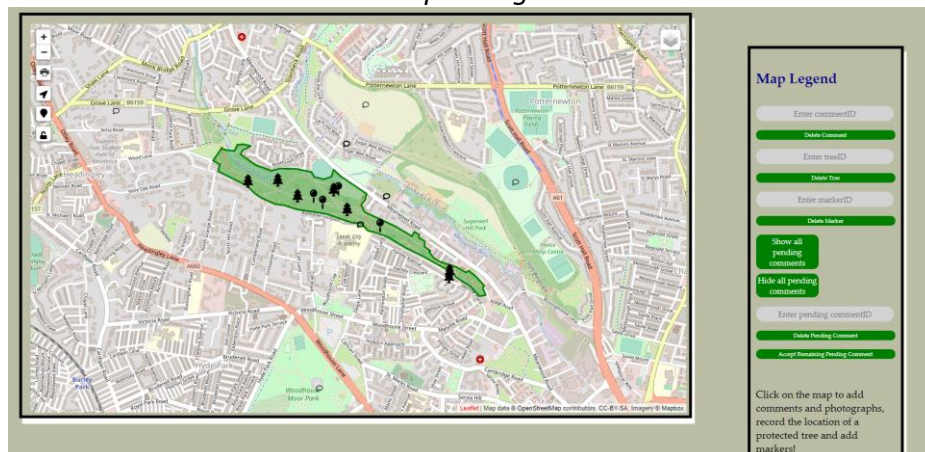
- Login in as an administrator to access the delete function.
- Inside the map legend box, three text boxes and three buttons will appear, Type into the corresponding box the ID of the popup on the map you wish to delete and press delete.
- i.e. as shown in the image below, enter 10 into the “Enter treeID” box, and click “Delete tree”.



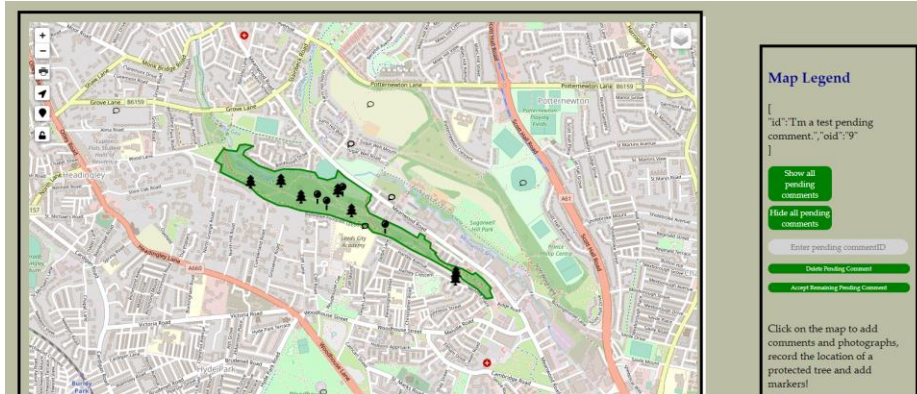
- If this is successful, an alert will display “Comment/Marker/Tree Removed.”
- *If this is unsuccessful, an alert will display “Comment/Marker/Tree Not Removed, invalid Comment/[Marker/TreeID.]”*

**8. To moderate public comments on the map:**

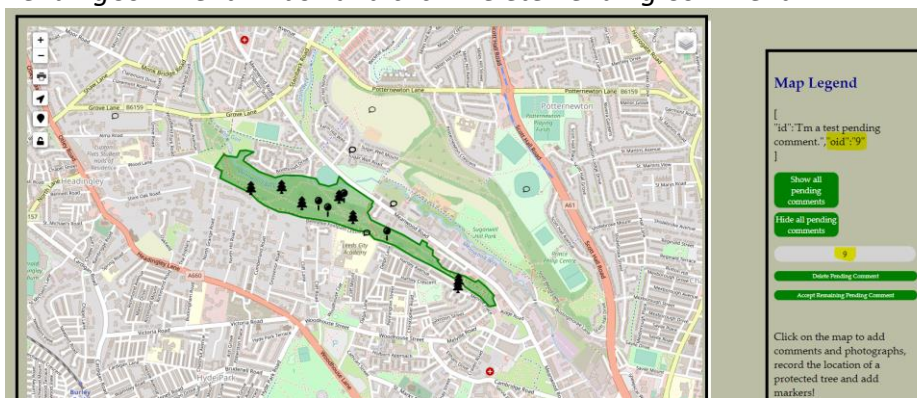
- Login in as an administrator.
- Click on the button titled ‘Show pending comments’.



- Any pending comments will appear at the top of the Map Legend Box.



- To remove a pending comment, ie, prevent it from appearing on the map, type the OID (always a number) shown in the 'PendingCommentID' into the 'Enter PendingCommentID' box and click 'Delete Pending Comment'.




- To accept all remaining pending comments, click 'Accept Remaining Pending Comments'.

NOTE: you must remove any unwanted pending comments, before clicking 'Accept Remaining Pending Comments', or they will be shown on the map.

#### 9. To print out the map:



- At the top left of the map, , allows you to print out the map.
- Hover over the button, and three options will appear for the page size you wish to print (A4 Landscape, A4 Portrait or Custom), click on one of these and the print preview window will open.